

JOINING REPORT FOR FARE FELLOWSHIP

To,
The Dean
Office of The Dean, Academic Affairs
Indian Institute of Technology Kanpur
Kanpur: 208016

Subject: Joining Report of FARE Fellowship

Through

Name & Signature, Head of the Department:

&

Name & Signature of the Thesis Supervisor:

Sir,
In response to your offer **letter number** **dated**

I would like to inform you that I have **joined the FARE on** (date)..... in the **Department**
of

Are you availing assistantship from any source other than Institute Assistantship (Yes / No)
(If yes, then please submit all the relevant documents from where you are availing the assistantship
along with resignation letter / undertaking).

Thanking you.

Sincerely,

Signature

Name:

Date:

- FARE ID:
- Email ID:
- PhD Roll No:
- Mobile Number:
- Date of Birth:
- Emergency Mobile Number (with Name and Relation):

Enclosed:

- **Office order of leave till defense**
- **No dues from PhD program [except Library, Respective Academic Department, Computer Center, and Finance & Accounts (as required)].**
- **Copy of the offer letter along with acceptance e-mail**
- **Copy of Pan Card and Aadhar Card**

Joining Report must be submitted to the DoAA Office within 15 days after receiving the FARE ID, otherwise the FARE Fellowship offer may be cancelled.

Bio Metric Attendance is mandatory. You are requested to register in pingala by using your FARE ID and then start giving your attendance in the department from date of joining to FARE. (Click on “New user register here” in pingala portal and register using FARE ID)