

INDIAN INSTITUTE OF TECHNOLOGY KANPUR
Minutes of the IAC meeting held on July 18, 2014
Time: 10:00 am; Venue: FB-212

Members Present:

Drs. Indranil Manna, S.C. Srivastava, Achla M. Raina, Manindra Agrawal, Dheeraj Sanghi, A.R. Harish, Prabhat Munshi, Sanjay Mittal, S. Ganesh, V. Shankar (in place of Dr. Nishith Verma), P.K. Bharadwaj, Rajesh Srivastava, Sumit Ganguly, S.P. Das, Debjyoti Pal (in place of Dr. Rajiv Sinha), Surajit Sinha, Rahul Varman, R. Vijaya (in place of Dr. Asima Pradhan), Sandeep Sangal, Kamal K. Kar, N.N. Kishore (in place of Dr. P.K. Panigrahi), Avinash Singh, Mukesh Sharma, Ashish Dutta, R.K. Sachan, and V.D. Srivastava.

The Chairman welcomed all the members present, introduced the new members, and called the meeting to order.

Item 1: Confirmation of Minutes of Last IAC Meeting

The minutes of the IAC meeting held on June 26, 2014, as circulated on June 30, 2014, were confirmed.

Item 2: Review of HAC-I rules

The Chairman, HAC-I discussed the issue of retaining the house, beyond the period permitted by already approved rules, by those going on long leave. A suggestion was made for use of such houses for transit accommodation (as VFA). The Chairman, HAC-I was requested to discuss the matter further in HAC-I and create a suitable guideline to be adopted.

Item 3: Unique registration number allotment policy for Student/Staff/Faculty

The Associate Dean for Digital Infrastructure (ADDI) presented the scheme for assigning a unique registration number to all students, staff, and faculty members of the Institute. Concerns were raised about putting personal information in the registration number and the ADDI was requested that the matter be discussed in the Archival Committee to create a suitable format which should be reported to the IAC.

Item 4: Policy for Distinguished Teacher Award and Interdisciplinary project/thesis awards

The Dean of Academic Affairs (DOAA) presented proposals for modifications in the guideline for the Distinguished Teacher Award and for creation of awards for interdisciplinary B.Tech projects and M.Tech theses. For the Distinguished Teacher award, the committee which selects the awardees was proposed to be modified and the Director was requested for the same. However, no change in the rules or norms for this award was

found necessary. The idea of a “distinguished tutor award” was welcomed but it was suggested that this award should be given by individual departments rather than at the Institute level.

The need to encourage inter-disciplinary research was appreciated and DOAA was asked to prepare guidelines for the best inter-disciplinary BTech project/MTech theses awards which will be circulated to the departments for their feedback.

Item 5: Appointment of Hall Guardians


The Chairman informed that 2-3 faculty spouses per hall would be appointed as Hall Guardians, as announced before. DOSA, DOFA, and Head, Counselling, were requested to coordinate the process including creation of guideline, eligibility, selection, tenure, condition, financial compensation and budget.

Item 6: Any Other Item with Permission of the Chair

- (a) The IAC considered the proposal of DOAA for holding a mid-year convocation in addition to the regular summer convocation. The idea of winter convocation was acceptable but it was suggested to constitute a five-member committee, comprising DOAA, DOSA, and three other members, to discuss and formulate a proposal.
- (b) The IAC considered the proposal of DOAA for holding a lecture series on “Making of a University,” by distinguished individuals who have helped create or improve educational institutions. The idea of once-a-semester lecture along the lines of “Institute Lecture” was welcomed.
- (c) The Director requested ADDI to create official email id for all Institute officials and offices so that emails are not sent to personal email id and continuity is maintained even after an individual is substituted by another in a given office/post. ADDI will create and circulate such a comprehensive list before the next IAC.
- (d) In order to facilitate immediate dissemination of information (order/memo/communication) related to new appointment, extension, constitution of committee, projects/initiatives, etc, it is decided that besides posting the concerned memo/order in the website, a short communication from the Director’s or concerned office will be circulated by email to the entire IITK community currently on roll.

The meeting ended with a vote of thanks to the Chair.


27.7.14
(Rajesh Srivastava)
Convenor


27.07.14
(Indranil Manna)
Chairman