



भारतीय प्रौद्योगिकी संस्थान कानपुर  
INDIAN INSTITUTE OF TECHNOLOGY KANPUR  
प्रशासन अनुभाग  
ADMINISTRATION SECTION

क.नं.211 (संकाय भवन)

पो. आई.आई.टी. कानपुर -208016 (उ.प्र), भारत

Room No. 211 (Faculty Building)

PO. IIT KANPUR-208016 (UP), INDIA

No. Estt./Ind.Day/2017/IITK/689

Date : July 24, 2017

## NOTIFICATION

Subject: Independence Day (15<sup>th</sup> August) Celebration -2017

Independence Day (2017) will be celebrated by IIT Kanpur on Tuesday, the August 15, 2017 at the Main Stadium Ground.

As per the decision taken in the meeting held on 21.07.2017 under the Chairmanship of Prof. Manindra Agrawal, Deputy Director to review the arrangements for celebration of Independence Day Function on August 15, 2017, the events of the programme will be as under:

### EVENTS:

1. The Director, IIT Kanpur will unfurl the Flag, after inspecting the 'Guard of Honour' to be presented by the NCC Cadets, Security Guards and School children, and preside over the function.

The Deputy Director, Deans, Registrar and Security Officer will receive the Director on his arrival at the ceremony ground. Suitable arrangement of the Pilot vehicle to escort the Director from his residence will be done by the Security Officer.

2. The Commanding Officer, NCC Unit will make necessary arrangements for the Flag hoisting. The Security Guards, NCC Cadets and School children will stand in front and will salute the National Flag. Any display, as appropriately decided by the Commanding Officer, NCC Unit, will be ensured. The Commanding Officer, NCC Unit will also arrange for the Flag lowering towards the sun-set on the same day in the presence of Dr. Deepu Philip, Chairman, Security Advisory & Executive Committee (SAEC).

3. **SEATING ARRANGEMENTS:** Shri R K Verma, Executive Engineer-I, IWD will make necessary seating arrangements (750 chairs may be laid out). A team consisting of Shri Rajeev Garg (Co-ordinator), Shri R K Verma and Smt. Achla Josan, will take appropriate decision on seating arrangements. IWD shall make necessary arrangement for supply of drinking water.

4. **PUBLIC ADDRESS SYSTEM:** Shri Dina Nath, In-charge, Telephone Exchange will make necessary arrangements to provide public address system. He will arrange to collect the batteries etc. from MT Section. MT Section will provide necessary transport. Institute Works Department (IWD) will make arrangements to provide necessary electric points for P A System, both on the rehearsal day as well as on the Independence Day.

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5. **DECORATION:** Shri Rajeev Garg, Superintending Engineer, IWD, will make necessary arrangements for decorating the ceremony area. Shri Rajeev Garg, will ensure that all necessary works are done for a fine and colourful appearance. He will also arrange for small flags.
6. **SANITATION:** Shri Manish Kumar Kharwar, Sanitary Inspector Gr. I, Sanitation Unit will ensure cleaning of the ceremonial area and removal of garbage etc.
7. **INDUSTRY SPONSORED AND BRAVERY AWARD:** Shri C P Singh, Joint Registrar (Admin. & Legal) will make necessary arrangements for presentation of Industry Sponsored and Bravery awards.
8. **REHEARSAL:** A full dress rehearsal will be held at 10.00 AM on Monday, the 14<sup>th</sup> August, 2017 at the Main Stadium Ground. For this, the participating students of Kendriya Vidyalaya, Campus School, and Opportunity School as well as Security Guards will assemble at 9.45 AM at the Main Stadium Ground. The availability of NCC Cadets at the Rehearsal will be decided by the Commanding Officer, NCC Unit.
9. **TRANSPORT ARRANGEMENT:** Shri A K Misra, Joint Registrar & Head, MT Section will in consultation with the Principals of Campus School, Kendriya Vidyalaya and Opportunity School, make necessary transport arrangements for school children coming from city to participate in the function.
10. **NATIONAL ANTHEM:** The Dean of Students' Affairs (DoSA) will arrange for singing of 'National Anthem' by IITK Students at the time of Flag Hoisting. Principal, Campus School will arrange for singing of National Anthem at the end of programme.
11. **SECURITY ARRANGEMENTS:** Security Officer will make necessary arrangements for maintaining order and discipline, regulating the traffic and ensuring security of materials reaching the ceremonial area on the previous day. He will also make necessary arrangements for vehicle parking. An e-mail for traffic movement on 15<sup>th</sup> August in the campus shall be sent by Dr. Deepu Philip, Chairman, SAEC.
12. **ANNOUNCEMENTS:** Dr. V P Singh and Shri. Bharat Bhushan Deshmukh will make announcements in Hindi and English, in consultation with the Registrar.
13. **PHOTOGRAPHS :** Shri Ravi Shukla will arrange for photo coverage.
14. **RADIO BROADCASTING :** A radio broadcasting of the entire programme to be aired through the 90.4 FM of the Institute. Chairman, Information Cell will co-ordinate the programme.
15. **CULTURAL PROGRAMME:** A Cultural Programme will be presented by the school children, IITK Students and staff members as detailed below:
  - (i) A total 30 minutes cultural programme by the Campus School, Opportunity School and Kendriya Vidyalaya children.

- (ii) A 12 minutes cultural programme by a group of IITK Students will be presented under the aegis of the President and Cultural Secretary, Students' Gymkhana.
- (iii) A Five minutes cultural programme (patriotic songs only) shall be presented by the Staff of IITK. Dr. V P Singh will guide the presentation.
- (iv) An eight minutes programme of Tae-Kwondo shall be presented by IIT K students.

16. **FLAG HOISTING AT OTHER BUILDINGS:** Prof. K Muralidhar, Dean of Faculty Affairs (DOFA) will hoist the National Flag at the Main Faculty Building at 07:30 A.M., Prof. S Ganesh, Dean of Research & Development (DORD) will hoist the National Flag at RA Hostel and Prof. P Shunmugaraj, Dean of Students Affairs (DOSA) will hoist the National Flag at Visitors Hostel at 07:30 A.M. on August 15, 2017. The Security Officer will arrange for hoisting of National Flag at the above places. Colour Lowering at these places shall be conducted by Dr. J P Deshmukh, Officer-in-charge, DOFA Office, Shri Anil P Gonade, Assistant Registrar, DORD Office and Shri Surajit Das, Assistant Registrar, DOSA Office, respectively.

17. **PROGRAMME:**


Time	Activity/ Programme
07:50 AM	Line-up of participants
07:55 AM	Arrival of the Director and Inspection of NCC Cadets
08:00 AM	Flag hoisting by the Director & National Anthem by IITK students
08:05 AM	Address by the Director
08:10 AM	Distribution of Industry Sponsored and Bravery Awards
08:15 AM	Release of Hindi Magazine 'Antas' 12 <sup>th</sup> Edition
08:20 AM	Cultural Programme by Campus School (10 min.), Opportunity School (10 min.), Kendriya Vidyalaya (10 min.), IIT K Staff (05 min.), IITK Students (12 min.), Taekwondo presentation (08 min.).
09:15 AM	National Anthem by Campus School children and Closure of the function

- 18. **PUBLICITY :** Officer-In-Charge, Information Cell will get adequate number of printouts (both in Rajbhasha and English) containing details of the Programme prepared for display on all Notice Boards with special mention about the timings. An e-mail to this effect will also be circulated by him to all concerned.
- 19. **ARRANGEMENT OF REFRESHMENTS:** Dr. Sharif, Joint Registrar (S&P) will arrange for refreshments for the participants on the rehearsal day. He will also arrange for sufficient number of umbrellas for the dignitaries present at the dias.
- 20. **MEDICAL HELP:** Dr. Mamta Vyas, I/c. Health Center will provide medical help, if necessary.
- 21. **COORDINATION:** Registrar will coordinate the entire function.

22. **Faculty, Staff and Students** of IIT Kanpur are invited to participate in the function **with their families**.

In case of rain, an alternate arrangement of function shall be made at Auditorium of the Institute by the IWD.

Deputy Director, while recording his sincere thanks for the cooperation extended in the past, requested the cooperation of all concerned for the success of this year's function.



(K K Tiwari)  
Registrar

Copy to:

1. Director
2. Deputy Director
3. Prof. K Muralidhar, DOFA
4. Prof. S Ganesh, DORD
5. Prof P Shunmugaraj, DOSA
6. Prof. Neeraj Misra, DOAA
7. Prof. Onkar Dikshit, DOIP
8. Prof. B V Phani, DORA
9. Dr. Debajyoti Paul, Chairman, SPEC
10. Dr. Deepu Philip, Chairman, SAEC
11. Dr. Satyaki Roy, Faculty I/c. Media Centre
12. Shri Munish Malik, Finance Officer
13. Shri A K Mishra, Joint Registrar (F & A)
14. Dr. R K Sachan, Joint Registrar (DORD Office)
15. Shri Rajeev Garg, SE, IWD
16. Shri C P Singh, Joint Registrar (Admin. & Legal)
17. Dr. V P Singh, Dy. Registrar, Registrar Office
18. Col. Navneet Gumasta, Commanding Officer, NCC
19. Dr. Sharif, Joint Registrar (S&P)
20. Dr. Mamta Vyas, In-Charge, Health Center
21. Shri R.K. Verma, Executive Engineer-I, IWD
22. Dr. Jitendra P Deshmukh, Deputy Registrar & Safety Officer
23. Shri Anil P Gonade, Assistant Registrar, DORD Office
24. Shri Surajit Das, Assistant Registrar, DOSA Office
25. Shri Sandeep Kumar Shivhare, Security Officer, Security Unit
26. Shri Sunil Kumar Srivastava, Assistant Registrar, Directorate
27. Shri Sarang Shirish Nandedkar, Assistant Registrar, Information Cell
28. Shri Anjani Sinha, Unit Commander, SIS
27. Principal, Kendriya Vidyalaya, IITK
29. Principal, Campus School
30. Principal, Opportunity School
31. Shri Dina Nath, In-charge, Telephone Exchange
32. Shri Ravi Shukla, JTS, Administration Section
33. Shri Satish Kumar Singh, In-charge, Horticulture Unit
34. Shri Manish Kumar Kharwar, In-charge, Sanitation Unit
35. Shri Bharat Bhushan Deshmukh, JTS (Translation)
36. President, Students' Gymkhana, PE Section
37. Cultural Secretary, Students' Gymkhana, PE Section

